



Board STRATEGY Meeting MINUTES
The Hut Community Centre Community Room
Wednesday 17 April 2024
6.00 – 8.00pm

Attendees: David Rawnsley (Chair), Ann Croser, Greg Bussell, Geoff Keynes, Pamela Patane, Jenni Bottroff, Tony Rogers

Apologies: S Moulds, D Turnbull, S Maslen

In attendance: Deb Bates (EO)

1. Meeting Opened 6:03pm

- 1.1. The Chair acknowledged meeting on Aboriginal Land
- 1.2. Apologies: Sarah Moulds, Deborah Turnbull
- 1.3. There was no Conflict of Interest declared
- 1.4. Presentation: (Hayley Everuss, TLP Project Coordinator) gave an update on The Hut's Loneliness Project that is being undertaken in partnerships with Uni SA. Hayley noted that we have had a strong community response to our request for participants for co-designing the initiatives.

The four initiatives are still being refined but are being planned around:

- a. Personal Development
- b. Social Program
- c. Social café
- d. Podcast

2. Minutes of meeting 20 March 2024 were accepted as true and accurate record of the meeting.

Moved: G Bussell

Seconded: A Croser

All in favour: Carried

3. Action items: nothing additional to report, remove all completed items

4. Business

4.1. Board Meetings

4.1.1. Timing & duration of meetings.

The timing and duration of meetings was discussed. Board members who work in the city appreciated the later start time and it was decided to leave this at 6pm. Board members felt that discussions could be more streamlined and the meeting be shortened to 1.5 hours, with extending the meetings to two hours only if needed. This extension can be done at the time of Agenda development or during the meeting.

Decision: The Board Chair to manage the meetings to finish at 7:30pm (1.5 hours) and extend the meeting to two hours only if needed. This should be done in consultation

with Board Members and only if further discussion on particular topics/agenda items is required to come to a decision.

Action: EO and Chair to determine a time allocation for each agenda item in meeting Agendas.

4.1.2. Process for community members to address the Board:

- Initial discussion with, and screening by, the Executive Officer. If the EO believes there is value in the matter being addressed at Board, EO to request information in writing as well as the reason for the community members wanting to address the Board.
- EO to liaise with the Chair regarding next steps. Next steps can include:
 - o written response to the written comms by Chair,
 - o face to face or telephone conversation with Chair,
 - o the matter to be communicated to the Board through written report in the Agenda,
 - o for the community member to address the Board at the next Board meeting that has time capacity to hear the matter.

It is accepted by the Board that the EO communicates any issues to the Board that are relevant to the Board's role and has only facilitated a spot in the Agenda where it has been determined that a face to face presentation to the Board is in The Hut's best interest.

4.2. Sale of Aldgate Valley property

4.2.1. Auction – Tuesday 30th April 12nn. A report from Josh Biggs indicates: There have been roughly a dozen people through the property at open days. It can be difficult to track those who may be interested and who go back for a second look out of the 'open' hours as it is the land people are looking for and this can be accessed at any time. Generally there is a feel that the land is priced too high and the re-classification of use may be difficult to understand. The issue of removing asbestos has also been cited as a concern.

4.2.2. Beneficiary of Sale - HHS Chaplaincy Program. EO and Chair to meet with the Trustees to determine the purpose of the HHS Chaplaincy program and to seek a recommendation of where the funds should be allocated (Heathfield High School or Mount Lofty Schools Chaplaincy Program)

4.3. Business Supporters Thankyou event

The event was considered to be a success despite low numbers attending. The Board members who attended felt there was a good vibe in the room and it would be worth holding this event on an annual basis.

5. WHS

5.1. Nil

6. AOB

6.1 Thank you to staff – The Board Chair, on behalf of the Board thanked all staff for their assistance with setting up for the Business Supporters Event and the Quiz night with a request that all Board members, where possible, support the efforts and get a table together for the next quiz.

6.2 Reminder from G Bussell that we will need to make a decision on what we do with the funds from the (hopefully) impending sale of the Aldgate Valley property. There is a need for them to go back to the community eg through the Loneliness Project or EFAP (staffing) or similar.

Action: EO to add this to the May meeting Agenda for discussion.

7. **Next Meeting:** Wednesday May 15th – Full Board Meeting

8. **Meeting Closed 7:23pm**

Accepted as an accurate record of proceedings:


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Chair – on behalf of Members

Date 15 / 5 / 2024

Action Items

Date	Item #	Action	Due	Resp	Status	Completed	Remove
14/09/2023	3.2	Develop Wills & Bequests program Meet with clients 1:1 to discuss Wills & Bequests		EO DT	On hold until needed		
21/02/2024	3.1	For historical purposes, document process of AVCH sale incl considerations taken into account prior to deciding to sell the property	Mar-24	EO			
17/04/2024	4.1	EO and Chair to determine a time allocation for each agenda item in meeting Agendas.					
17/04/2024	6.2	Decide funding focus from sale of AVCHall.	May	EO			